



Chi Phi Fraternity

Building Better Men. Founded December 24, 1824

Three Stars of Accreditation | 2020 Rubric and Checklist

Purpose

The Accreditation program was created many years ago during a challenging time in our Fraternity. We needed a way to monitor the health of our Chapters and Colonies and provide the support that many of them needed. This would mean stronger Chapters and better use of the Fraternity's resources.

The following are the major purposes of the program.

Chapter Audit

The primary purpose of this program is to monitor the health of our Chapters and Colonies. By collecting submitted formation from our Chapters and Colonies throughout the year, we can adequately determine their health and evaluate their growth. This also allows the National Fraternity to determine strengths and weaknesses and tailor programs to improve the overall organization.

Informing Leadership Consultants

The objective for Leadership Consultants is to work with Chapters and Colonies to help them grow and improve. Often, they are given insufficient information to make their work, especially their in-person visits, ineffective. The information collected and feedback provided by graders will better arm them for their jobs. This will enable them to target specific areas in which our Chapters and Colonies need improvement.

Awards and Recognition

This program will provide an even playing field on which to evaluate Chapters and Colonies for awards. Our current awards program is now interwoven with Accreditation. This new program will allow for better integration of the two programs in a way that provides clarity to the disposition of awards, whereas the basis for awards comes from accreditation with supplement documentation being requested after the initial screening.

Scoring

Chapters receive a score within each Pillar, as well as an average score. To be awarded One Star in a Pillar, the Chapter must complete ALL requirements in the One Star section for that Pillar. Chapters cannot achieve Two Star or Three Star status in a Pillar without first completing the One Star requirements. For a Chapter to be awarded Two Stars or Three Stars in a given Pillar, the Chapter must then also complete a designated number of additional “best practice” objectives. In each Pillar, there are more of these objectives than needed to attain Three Star status.

A Chapter’s cumulative score is calculated using the average number of stars earned across each of the ten Pillars and the number of Pillars in which the Chapter receives Zero Stars.

Number of Zero Star Pillars	Average of All Scores	Final Chapter Designation
Zero	≥ 2.25	Three Star Chapter
One or less	≥ 1.50	Two Star Chapter
Two or less	≥ 0.75	One Star Chapter
More than two	< 0.75	Zero Star Chapter

Number of Zero Star Pillars and *Average of All Scores* are limiting factors for each other when the calculations for *Final Chapter Designation* are performed. This means that Chapters will receive the highest designation for which **both** corresponding achievements are met. Take, for example, the results from hypothetical Chapters A through C below.

	Chapter A	Chapter B	Chapter C
Number of Zero Star Pillars	Zero	Three	One
Average of All Scores	2.11	1.55	2.65
Final Chapter Designation	Two Star Chapter	Zero Star Chapter	Two Star Chapter

Ten Pillars

Recruitment and Growth

A key to the success of our organization is the recruitment of new men that fit with the Values of the Fraternity and will strengthen our Brotherhood. To ensure the long-standing existence and health of our Chapters, a Chapter must also maintain its membership. It is important for Chapters and Colonies to have a well-planned approach to recruitment. They should define the process by which they recruit as well as the criteria by which they select men. They also need to make clear the expectations of all members. By reviewing a Chapter or Colony's approach to recruitment we can help them continue to grow in quantity and quality.

Financial Management

All Chapters are responsible for collecting and dispensing money to operate. It is important that they have proper methods for managing money and show an ability to plan for income and expenses. We hope to encourage Chapters to save and plan for future or emergency circumstances. Our goal is to ensure our Chapters remain solvent and stay out of debt.

Risk Management

The longevity of our Chapters is often dependent on strong risk management practices. Too often, Chapters are closed due to violations that could have easily been prevented with effective policies. This is particularly true for social events, but also applies to a wide array of potential crises. It is important to take a more proactive approach with our Chapter and Colony's plans for risk management to help prevent many repercussions, from fines to suspensions and closures. It is also necessary that all Chapter membership be educated and aware of all Fraternity, university, and national policies.

New Member Education

As the first step in any member's journey in Chi Phi, New Member Education is a cornerstone of Fraternity membership. It is expected that each Chapter's New Member Program pays homage to the history and values upon which our organization was founded. It is also important that Chapters remain vigilant in protecting the physical and mental wellbeing of all New Members

Total Membership Education

We expect that they have comprehensive plans for continuing to educate their existing members. Education of our members does not stop after New Member Education. These programs should focus on expanding our members' awareness and understanding of today's world and culture. We also encourage our members to take advantage of the education programming offered by the National Office. This is all part of our mission of Building Better Men.

Ritual

The one area that distinguishes us from all other organizations is our Ritual. We expect our Chapters to respect our rich heritage and place an emphasis on properly performing our Ritual. This includes maintaining a complete set of equipment and performing Ritual on a regular basis.

Alumni Relations

Our Alumni play an important role in the success of our Chapters and Colonies. Through advising and support, Alumni ensure our Chapters and Colonies stay on the right path. We expect that our Chapters and Colonies maintain strong connections and keep their Alumni involved as much as possible.

Chapter Operations

There are several key ingredients to a Chapter operating smoothly. A Chapter is expected to have Bylaws by which they operate as well as clear goals and a strategic plan. A Chapter should have a Code of Conduct and a standing Judicial or Standards Board to uphold our values. This Pillar ensures that our Chapters and Colonies have a clear focus and meaning behind their operations.

Scholarship

Strong academics and continuing education are a hallmark of this organization. It is important that our Chapters emphasize this to all of their members. We expect our Chapters and Colonies to maintain programs that encourage excellent performance in the classroom.

Community Relations

It is important for our Chapters to be involved in their campus and local communities. We take great pride in our service and philanthropy to our communities as well the development of leaders inside and outside the classroom.

Recruitment and Growth

★ Chapter completes all of the following:	★ ★ = 6 Checks ★ ★ ★ = 8 Checks
<ul style="list-style-type: none"> <input type="checkbox"/> Chapter adheres to the Fraternity's Risk Management policies regarding recruitment. <input type="checkbox"/> Chapter submits goals regarding recruitment by February 1st deadline. * <input type="checkbox"/> Chapter reviews (in person or virtually) Recruitment goals and strategies with Leadership Consultant or another National Office Staff Member by April 1st. <input type="checkbox"/> Chapter's recruitment goal is equal to or greater than 25% of the number of Active Brothers as of February 1st. ** <input type="checkbox"/> Chapter size at the end of the term (including New Members in Fall - if applicable) within no less than 10% of the established goal. <input type="checkbox"/> Minimum high school GPA requirement for first-semester freshmen of at least 2.50. *** <input type="checkbox"/> Minimum college GPA requirement for potential new members of at least 2.50. <input type="checkbox"/> Chapter size of 30 OR Chapter size at or above the all-Fraternity average on campus (whichever is smaller). **** <input type="checkbox"/> Presents a timeline of activities that occurred during the formal recruitment period. <input type="checkbox"/> Presents Obligations of Membership document to all Potential New Members before Pinning Ceremony to include: <ul style="list-style-type: none"> <input type="checkbox"/> Financial obligations <input type="checkbox"/> Time commitment <input type="checkbox"/> Academic expectations 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter's Recruitment Program outlines the expectations of the Iota, the Recruitment Committee, and all other members regarding recruitment. <input type="checkbox"/> Chapter's Recruitment Program outlines strategies to recruit during periods outside the main "Rush" or recruitment period on campus. <input type="checkbox"/> Chapter's Recruitment Program utilizes the Chi Phi Fraternity's Core Values of Truth, Honor, and Personal Integrity or concepts of important rhetoric such as the Creed or True Gentleman as part of the recruitment process. <input type="checkbox"/> Chapter's Recruitment Program includes a statement on Chapter policy regarding the use of alcohol, controlled substances, illegal drugs, and other inappropriate recruiting activities. <input type="checkbox"/> Iota holds an educational training session about expectations and roles during Formal Rush/Recruitment period. <input type="checkbox"/> Iota holds an educational training session about expectations and strategies of recruitment outside of the Formal Rush/Recruitment period. <input type="checkbox"/> Chapter hosts a service-based recruitment event. <input type="checkbox"/> Minimum high school GPA requirement for first-semester freshmen of at least 2.75. *** <input type="checkbox"/> Minimum college GPA requirement for potential new members of at least 2.75. <input type="checkbox"/> Chapter size at the end of the term (including New Members in Fall - if applicable) exceeds established goal by at least 10%

	<input type="checkbox"/> Chapter adheres to University and IFC (if applicable) recruitment policies.
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- * For Accreditation 2020, all Chapters will automatically receive this check.
- ** For special circumstances, you can work with the National Staff to establish an approved recruitment goal.
- *** Chapters with deferred recruitment automatically receive these checks.
- **** First time submitting Colonies are exempted.

Financial Management

★ Chapter completes all of the following:	★★ = 6 Checks ★★★ = 8 Checks
<ul style="list-style-type: none"> <input type="checkbox"/> Chapter has a current budget. <ul style="list-style-type: none"> <input type="checkbox"/> Income matches the cost of dues multiplied by the number of members. <input type="checkbox"/> Expenses correspond to all areas of Chapter operations. <ul style="list-style-type: none"> <input type="checkbox"/> National Dues and New Member/Initiation Fees <input type="checkbox"/> National Insurance <input type="checkbox"/> IFC Dues (if applicable) <input type="checkbox"/> National Fraternity Events <input type="checkbox"/> Chapter identifies its expected collection rate of no more than 90%. * <input type="checkbox"/> Chapter conducted a financial review (e.g. by an advisor) within the past 12 months. <input type="checkbox"/> Budget is presented and passed by a vote of the Chapter by the end of the previous semester. <input type="checkbox"/> Chapter invoices members semesterly. Invoices include: <ul style="list-style-type: none"> <input type="checkbox"/> Invoice Date <input type="checkbox"/> Invoice Number <input type="checkbox"/> Area for itemized charges and total being billed <input type="checkbox"/> Payment due date <input type="checkbox"/> Payment instructions <input type="checkbox"/> Chapter has submitted the most recent applicable 990 tax form. ** <input type="checkbox"/> Chapter is not under financial suspension with the National Office during the term. <input type="checkbox"/> If the Chapter is on a payment plan with 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter utilizes OmegaFi or any third-party collection service. <input type="checkbox"/> Chapter has a 90% dues collection rate or better. <input type="checkbox"/> Chapter conducted a financial review (e.g. by an advisor) <u>each semester</u>. <input type="checkbox"/> Financial obligations are presented to and acknowledged by New Members. <input type="checkbox"/> Chapter has Obligations of Membership signed and assessed annually. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Obligations of Membership signed and assessed <u>each semester</u>. <input type="checkbox"/> Chapter operates without a financial loss. <input type="checkbox"/> Chapter submits an up-to-date Dues Register. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: All current undergraduate members are in good standing financially. <input type="checkbox"/> Chapter maintains a savings account containing at least 15% of the annual operating expenses of the Chapter. <input type="checkbox"/> Chapter allocates 5% of its budget to savings account(s) annually.

<p>the National Office approved by the Executive Director, the Chapter is current on all payment plans. ***</p> <p><input type="checkbox"/> Chapter funds are processed through Chapter bank account (or alternative school/3rd party biller).</p>	
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- * If above 90% is used, the Chapter must identify a service being used to ensure this is probable.
- ** If Chapter's tax status has been revoked, provide verification that proper steps are being taken to regain tax exemption status. Chapter must provide a copy of the most recent applicable tax submission.
- *** A list from the Executive Director will be submitted for verification and is not up for discussion.

Risk Management

★ Chapter completes all of the following:	★★ = 4 Checks ★★★ = 6 Checks
<ul style="list-style-type: none"> <input type="checkbox"/> Chapter adheres to the Fraternity's Risk Management Policies and Electronic Use Policy. <input type="checkbox"/> Chapter is current with all University and Fraternity sanctions. <input type="checkbox"/> Chapter reviews the Chi Phi Risk Management Policies once per year. <input type="checkbox"/> Chapter reviews and submits Chapter Risk Management Policies and Procedures Template. <input type="checkbox"/> Chapter reviews the Chi Phi Risk Management Policies with all New Members prior to Initiation. <input type="checkbox"/> Chapter provides all New Members with a copy of the Chi Phi Risk Management Policies. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter reviews the Chi Phi Risk Management Policies once <u>per semester</u>. <input type="checkbox"/> Chapter New Member Education Program covers IFC Risk Management Policies. <input type="checkbox"/> Chapter submits one completed guest list <u>per semester</u>. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter submits two completed guest lists <u>per semester</u>. <input type="checkbox"/> Chapter reviews Risk Management Policies and Procedures document with Chapter Advisor each year. <input type="checkbox"/> Chapter reviews University risk management or conduct policies once per year. <input type="checkbox"/> Chapter utilizes a third-party bartender or security service for a social event at a Chapter Facility. *

* Chapters without a Chapter Facility and Chapters with an alcohol-free Facility receive this check.

New Member Education

★ Chapter completes all of the following:	★★ = 8 Checks ★★★ = 11 Checks
<ul style="list-style-type: none"> <input type="checkbox"/> Chapter adheres to the Fraternity's Risk Management Policies and Electronic Use Policy during the New Member Education process. <input type="checkbox"/> Chapter conducts Pledging Ceremony as the first New Member Education activity during each New Member class. <input type="checkbox"/> Chapter conducts Initiation Ceremony as the last New Member Education activity during each New Member class. <input type="checkbox"/> Chapter provides each New Member with a Program syllabus that includes: <ul style="list-style-type: none"> <input type="checkbox"/> Schedule of all events, times, dates, and locations of all classes, Initiation, and other activities. <input type="checkbox"/> An outline of topics covered in each class. <input type="checkbox"/> New Member Education Program covers the following topics: <ul style="list-style-type: none"> <input type="checkbox"/> Chi Phi Expectations (outlining time, financial, and academic requirements for NME) <input type="checkbox"/> Risk Management <input type="checkbox"/> Chapter Operations/Officer Positions <input type="checkbox"/> Ritual (including all New Member ceremonies) <input type="checkbox"/> Local and National History <input type="checkbox"/> Chapter pays all Pinning and Initiation Fees. <input type="checkbox"/> Chapter initiates 60% of each New Member class. <input type="checkbox"/> Chapter has a Big/Little Brother Program 	<ul style="list-style-type: none"> <input type="checkbox"/> New Member Process is no longer than six weeks in length from Pinning Ceremony to Initiation. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: New Member Process is no longer than four weeks in length. <input type="checkbox"/> Pledging Report submitted within five days of the Pledging Ceremony. <input type="checkbox"/> Chi Phi Connect registration is completed by all New Members. <input type="checkbox"/> GreekLifeEDU is completed by all New Members within fourteen days of Pledging Ceremony. <input type="checkbox"/> Chapter completes Initiation Report fourteen days prior to Initiation. <input type="checkbox"/> Star Ceremony is performed within the last 12 months (in accordance with the Chi Phi Connect). <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Stars Ceremony is performed <u>both semesters</u> in the year <input type="checkbox"/> Sword Ceremony is performed within the last 12 months (in accordance with the Chi Phi Connect). <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Swords Ceremony is performed <u>both semesters</u> in the year. <input type="checkbox"/> Fasces Ceremony is performed within the last 12 months (in accordance with the Chi Phi Connect). <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Fasces Ceremony is performed <u>both semesters</u> in the year. <input type="checkbox"/> Chapter debriefs New Members following

<p>(or equivalent). *</p> <ul style="list-style-type: none"> <input type="checkbox"/> Program explains who oversees the process. <input type="checkbox"/> Program explains how pairs are chosen. <input type="checkbox"/> Program details the ceremony/reveal. <input type="checkbox"/> Program details the event after the ceremony/reveal. <input type="checkbox"/> Program explains how Brothers are made aware of acceptable behavior. 	<p>Pledging and Triple Origins Ceremonies.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Chapter initiates 80% of each New Member Class. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter initiates 90% of each New Member Class.
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* If the Chapter does not have a Big/Little Brother Program, the Chapter must indicate this in the Chapter Verification Letter and will be exempt from these requirements.

Total Membership Education (TME)

★ Chapter completes all of the following:	★★★ = 7 Checks ★★★★ = 11 Checks
<ul style="list-style-type: none"> <input type="checkbox"/> Chapter has three or more TME sessions <u>per semester</u>. <input type="checkbox"/> Chapter has a 50% attendance or more for each TME session. <input type="checkbox"/> Chapter participates in a substance abuse/harm reduction session in the year. <input type="checkbox"/> Chapter participates in a personal wellness session in the year. * 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter provides a TME session on a Social Justice or Diversity related topic pertaining to race, religion, sex/gender, sexual identity (LGBT+), economic status, or disability/mental health issues. ** <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter provides a TME session on a Social Justice or Diversity related topic <u>each semester</u>. <input type="checkbox"/> Chapter has an average of 75% attendance at TME sessions in the Spring Semester. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter has an average of 90% attendance at TME sessions in the Spring Semester. <input type="checkbox"/> Chapter has an average of 75% attendance at TME sessions in the Fall Semester. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter has an average of 90% attendance at TME sessions in the Fall Semester. <input type="checkbox"/> Chapter hosts a Total Membership Retreat. *** <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter hosts a Total Membership Retreat <u>each semester</u>. <input type="checkbox"/> University Sorority and Fraternity Life Advisor (or equivalent) presents one TME session. <input type="checkbox"/> Chapter Advisor or Alumnus presents one TME session. <input type="checkbox"/> Chapter has at least 50% of their Executive Council attend RLA. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter has at

	<p style="text-align: center;">least 75% of their Executive Council attend RLA.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Chapter has at least 10% of their membership attend RLA. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter has at least 15% of their membership attend RLA.
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* Personal wellness programs include emotional, environmental, financial, occupational, spiritual, social, physical, and intellectual topics. The wellness wheel can be found at: <http://www.clarion.edu/student-life/health-fitness-and-wellness/office-of-health-promotions/wellness-wheel.html>

** The example list is not exhaustive.

*** Retreat requirements are at least 50% Chapter Attendance and at least 4 hours in length. There are example retreat schedules on the Accreditation website, or you can contact the National Office for assistance.

Ritual

★ Chapter completes all of the following:	★ ★ = 11 Checks ★ ★ ★ = 17 Checks
<ul style="list-style-type: none"> <input type="checkbox"/> Chapter conducts Pledging Ceremony as the first New Member Education activity during each New Member class. <input type="checkbox"/> Chapter conducts Initiation Ceremony as the last New Member Education activity during each New Member class. <input type="checkbox"/> Pledging Ceremony is performed with each New Member Education Class (in accordance with the Custom Book). <input type="checkbox"/> Initiation Ceremony is performed with each New Member Education class (in accordance with the Custom Book). <input type="checkbox"/> Grand Lecture is performed at least once <u>per semester</u> and after each New Member Education class (in accordance with the Custom Book). * <input type="checkbox"/> Chapter has at least 90% of Ritual Equipment in List A. ** 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter has at least 75% of the Ritual Equipment in List B. *** <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter has at least 90% of Ritual Equipment in List B. <input type="checkbox"/> Candle Ceremony is performed within the last 12 months (in accordance with the Custom Book). <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Candle Ceremony is performed in <u>both semesters</u> in the year. <input type="checkbox"/> Libations Ceremony is performed within the last 12 months (in accordance with the Custom Book). <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Libations Ceremony is performed in <u>both semesters</u> in the year. <input type="checkbox"/> Alumni Installation Ceremony is performed within the last 12 months (in accordance with the Custom Book). <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Alumni Installation Ceremony is performed in <u>both semesters</u> in the year. <input type="checkbox"/> Star Ceremony is performed within the last 12 months (in accordance with the Chi Phi Connect). <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Stars Ceremony is performed in <u>both semesters</u> in the year. <input type="checkbox"/> Sword Ceremony is performed within the last 12 months (in accordance with the Chi Phi Connect). <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Sword Ceremony is performed <u>both</u>

	<p style="text-align: center;"><u>semesters</u> in the year.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Fasces Ceremony is performed within the last 12 months (in accordance with the Chi Phi Connect). <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Fasces Ceremony is performed <u>both semesters</u> in the year. <input type="checkbox"/> Grand Lecture is performed an additional time outside of the required times (in accordance with the Custom Book). <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Grand Lecture is performed an additional time <u>each semester</u> of the year. <input type="checkbox"/> Memorial Ceremony is performed as required. <input type="checkbox"/> Chapter sends one representative to a Regional Ritual Retreat. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter sends two or more people to a Regional Ritual Retreat. <input type="checkbox"/> Chapter has 1 Brother active in the Goliard Program. **** <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter has 2 or more Brothers active in the Goliard Program. <input type="checkbox"/> Chapter holds one Chapter meeting per month in a Lodge room.
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* Grand Lecture is required to happen after each New Member Education class. If a Chapter does not have a New Member Education in a semester, they still need to the Grand Lecture once that semester. If a Chapter has multiple New Member Education classes in a semester, they will need to perform the Grand Lecture after each New Member Education class to meet the requirement.

** List A is all the required equipment for Pledging and Initiation Ceremonies

*** List B is all the required equipment for all the other Ritual Ceremonies

**** Active status would indicate that the Brothers would be working on advancing through the Goliard Chambers by attending webinars hosted by Grand Epsilon and advancing through Chambers. A list of Brothers active for the year will be submitted by the Grand Epsilon.

Alumni Relations

★ Chapter completes all of the following:	★★ = 6 Checks ★★★ = 8 Checks
<ul style="list-style-type: none"> <input type="checkbox"/> Chapter hosts one Alumni Event in the year. <input type="checkbox"/> Chapter produces and distributes one Alumni Newsletter <u>per semester</u> to include: <ul style="list-style-type: none"> <input type="checkbox"/> A section for Alumni Updates. <input type="checkbox"/> A calendar of upcoming events encouraging Alumni Participation. <input type="checkbox"/> Chapter maintains a roster of Alumni members from the Spring 2020 Semester and back. Roster must include: <ul style="list-style-type: none"> <input type="checkbox"/> Names <input type="checkbox"/> Phone numbers <input type="checkbox"/> Email addresses <input type="checkbox"/> Chapter has a Chapter Advisory Board consisting of at least one person. <input type="checkbox"/> Chapter leadership meets (physically or virtually) with Chapter Advisor at least monthly. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter hosts one Alumni Event <u>per semester</u>. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter hosts two or more Alumni Events <u>per semester</u>. <input type="checkbox"/> Alumni Newsletters are sent to the National Office via chiphi@chiphi.org. <input type="checkbox"/> Each Alumni Newsletter contains at least three articles. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Each Alumni Newsletter contains at least 5 articles. <input type="checkbox"/> Alumni roster includes mailing addresses. <input type="checkbox"/> Chapter has two or more people that serve as Advisors. <input type="checkbox"/> Chapter leadership meets (physically or virtually) with Chapter Advisor at least twice a month. <input type="checkbox"/> Chapter has a university faculty or staff member that serves as an Advisor. <input type="checkbox"/> Alumni Installation Ceremony performed within the last 12 months (in accordance with the Custom Book). <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Alumni Installation Ceremony was performed <u>both semesters</u> in the year.

Chapter Operations

★ Chapter completes all of the following:	★★ = 10 Checks ★★★ = 14 Checks
<ul style="list-style-type: none"> <input type="checkbox"/> Chapter has Bylaws that: <ul style="list-style-type: none"> <input type="checkbox"/> Indicate any updates from the past year. <input type="checkbox"/> Do not conflict with Risk Management Policies. <input type="checkbox"/> Chapter Bylaws have been reviewed in the last year. <input type="checkbox"/> Chapter has a Code of Conduct outlining expected behavior of all Members that reflects Chi Phi Values. <input type="checkbox"/> Chapter submits three yearly goals and three Spring semesterly goals to the National Office by February 1st, as well as three Fall semesterly goals by September 1st. * <ul style="list-style-type: none"> <input type="checkbox"/> All goals are quantifiable. <input type="checkbox"/> All goals comply with Chi Phi Risk Management Policies. <input type="checkbox"/> At least one of the yearly Chapter goals must be related to Recruitment. <input type="checkbox"/> Chapter goals cover at least two other pillars (other than Recruitment). <input type="checkbox"/> Chapter submits the Greek Life Advisor Template Letter. <input type="checkbox"/> Chapter has at least 50% attendance at all Officer Webinars. 	<p>Code of Conduct outlines the following items areas in detail (one check per point):</p> <ul style="list-style-type: none"> <input type="checkbox"/> New Member Education <input type="checkbox"/> Recruitment <input type="checkbox"/> Classroom <input type="checkbox"/> Social Events <input type="checkbox"/> Philanthropy and Community Service <input type="checkbox"/> InterFraternal Relations <input type="checkbox"/> National Programs <input type="checkbox"/> Social Media <input type="checkbox"/> Chapter Bylaws have a specific policy that governs the expectations of social media. <input type="checkbox"/> Chapter reflects on all semesterly and yearly goals and includes why the Chapter did or did not meet the goals. <input type="checkbox"/> Chapter has at least 75% attendance at all Officer Webinars. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter has 100% attendance at all Officer Webinars. <input type="checkbox"/> Chapter has an internal Judicial Governing Board. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Judicial Governing Board has an outlined process. <input type="checkbox"/> If Chapter has a Judicial Governing Board, it has an active roster. <input type="checkbox"/> Chapter Alpha (or designated officer) attends Alphas Academy. <input type="checkbox"/> Chapter Theta (or designated officer)

	<p>attends Thetas Academy.</p> <ul style="list-style-type: none"><input type="checkbox"/> Chapter sends one delegate to the last Congress.<ul style="list-style-type: none"><input type="checkbox"/> Additional Check: Chapter sends two delegates to the last Congress.
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* For Accreditation 2020, yearly and Spring semesterly goals are NOT required.

Scholarship

★ Chapter completes all of the following:	★★ = 5 Checks ★★★ = 7 Checks
<ul style="list-style-type: none"> <input type="checkbox"/> Previous term or cumulative Chapter GPA is a 2.70 or above the all-men's average on campus (whichever is lower). * <input type="checkbox"/> Chapter Bylaws outlines GPA requirements for: <ul style="list-style-type: none"> <input type="checkbox"/> Pledging <input type="checkbox"/> Initiation <input type="checkbox"/> Member in good standing <input type="checkbox"/> Voting in Chapter Meeting 	<ul style="list-style-type: none"> <input type="checkbox"/> Previous term Chapter GPA is greater than the all-Fraternity average on campus. <input type="checkbox"/> Previous term Chapter GPA is greater than the all-Greek average on campus. <input type="checkbox"/> Previous term Chapter GPA is greater than the all-men's average on campus. <input type="checkbox"/> Previous term academic rank among IFC Fraternities on campus in the top quartile OR ranked first. <input type="checkbox"/> Chapter utilizes an Academic Program. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Program utilizes campus resources to help members improve their academic performance, rather than only relying on additional study hours. <input type="checkbox"/> Additional Check: Program identifies 'steps to take' to support Brothers who are not meeting academic requirements. <input type="checkbox"/> Additional Check: Program utilizes an incentive/reward-based system to improve members' academic standing. <input type="checkbox"/> Chapter has a functioning Scholarship/Academic Committee. <input type="checkbox"/> Chapter introduces academic and campus resources in the New Member Process.

* Based on a collegiate 4.0 scale, rounded to the nearest hundredth if necessary.

Community Relations

★ Chapter completes all of the following	★★ = 8 Checks ★★★ = 12 Checks
<ul style="list-style-type: none"> <input type="checkbox"/> Chapter has at least 75% of members involved in at least one organization outside of Chi Phi. <input type="checkbox"/> Chapter averages at least five hours of community service per Brother <u>each semester</u>. <input type="checkbox"/> Chapter plans and hosts a Community Service Event with at least 25% Chapter attendance. <input type="checkbox"/> Chapter attends a Campus Event with at least 25% Chapter attendance. * <input type="checkbox"/> Chapter provides links to all social media pages (i.e., Facebook, Instagram, Website, Twitter). <input type="checkbox"/> Chapter social media pages adhere to Chi Phi Electronic Use Policy and Risk Management Policies. 	<ul style="list-style-type: none"> <input type="checkbox"/> Chapter has 100% of members involved in at least one organization outside of Chi Phi. <input type="checkbox"/> Chapter averages at least ten hours of community service per Brother in the Spring Semester. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter averages at least fifteen hours of community service per Brother in the Spring Semester. <input type="checkbox"/> Chapter averages at least ten hours of community service per Brother in the Fall Semester. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter averages at least fifteen hours of community service per Brother in the Fall Semester. <input type="checkbox"/> Each member of the Chapter completes at least five hours of community service <u>each semester</u>. <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Each member of the Chapter completes at least ten hours of community service <u>each semester</u>. <input type="checkbox"/> Chapter plans and hosts a Community Service Event <u>each semester</u> with at least 25% Chapter attendance. <input type="checkbox"/> Chapter attends a Campus Event <u>each semester</u> with at least 25% Chapter attendance. <input type="checkbox"/> Chapter sponsors or co-sponsors a Campus Event. * <ul style="list-style-type: none"> <input type="checkbox"/> Additional Check: Chapter sponsors or co-sponsors a Campus Event <u>each semester</u>. <input type="checkbox"/> Chapter hosts a social event <u>each</u>

	<p><u>semester.</u></p> <ul style="list-style-type: none"><input type="checkbox"/> Additional Check: Chapter hosts two social events <u>each semester.</u><input type="checkbox"/> Chapter hosts one non-alcohol social <u>per semester.</u><ul style="list-style-type: none"><input type="checkbox"/> Additional Check: Chapter hosts two non-alcohol socials <u>per semester.</u><input type="checkbox"/> Chapter has up-to-date information on social media pages.
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* A Campus Event is an event which is open to the broader community (institution or local city/town).