



# Chi Phi Fraternity

Building Better Men

Founded December 24, 1824

## Financial Policy

All Chapter and Colonies of the Chi Phi Fraternity are hereby notified that pursuant to mandate of the 1996 Congress and direction of the Grand Council, the following financial responsibility/accountability procedures are hereby placed in effect:

1. All Chapter/Colonies are expected to make full payment of all debts incurred, within the fiscal year/period in which said debt is incurred. (The Chi Phi Fraternity's fiscal year is July 1-June 30.) Chapter obligations include New Member (pledge) Fees; Initiation Fees; Initiated Member Dues; and Insurance/Risk Management Fees. Chapters or Colonies which fail to meet their financial obligations for the current school year (i.e. failing to make appropriate payments by June 30, 2005) will be placed on FINANCIAL PROBATION with all chapter operations temporarily suspended pending payment of past-due amounts.
2. All Chapters/Colonies with past-due debt which existed **prior** to July 1, 2004, will be expected to make **full payment of said debt no later than June 30, 2006**. Chapters in arrears for pre-existing (pre-July 1, 2004) debt after June 30, 2006 will be placed on **financial probation** and temporarily suspended pending payment of all outstanding obligations.
3. Chapters/colonies whose current (July 1, 2004 – present) accounts receivable become more than **ninety(90) days past due** will receive an appropriate **warning** from the National Office with notice that the chapter condition is being referred to the attention of the Grand Council for disciplinary action. If immediate steps are not taken to correct the past-due debt and /or make suitable arrangements for late payments, the chapter/colony will be placed on **financial probation** with all chapter operations temporarily suspended pending payment of all outstanding obligations; and if necessary, recommendation to the Grand Council for permanent chapter/colony closing.
4. Chapters/colonies are expected to comply with all reporting requirements set forth in the Constitution & Bylaws of the Chi Phi Fraternity. Particularly, New Member Reports must be forwarded to the National Office within five (5) days of the Pledge Ceremony **and** must be accompanied by the appropriate New Member Fee; Report #1 (Initiation Report) must be **received** by the National Office at least fourteen (14) days **prior** to the date of initiation **and** must be accompanied by the appropriate initiation fees. Failure to comply with these provisions of the Constitution & By-Laws will result in the levying of fines and sanctions against offending chapters in the amount of \$25.00 per late report and obligated fee.